



Thank you for considering Canadian Bay Hotel
for your upcoming Function.

Nestled in the heart of Mt Eliza on the Mornington Peninsula, Canadian Bay Hotel will provide the utmost care and attention for your special event in an intimate and modern venue. Accommodating for up to 80 people, our Function Room ideally suits any type of cocktail style function – from an intimate Wedding or Birthday celebration to a corporate presentation or luncheon.

Our friendly and professional team will go out of their way to tailor an event that gives your guests an unforgettable experience. We look forward to helping you plan your event.

Canadian Bay Hotel

Restaurant ~ Bar ~ Lounge

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photos available on our facebook page

Please note that conditions apply

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GENERAL INFORMATION

Decorations

You are more than welcome to design and arrange your own decorations for your event – however, we ask that you respect our venue when you make your choices. Our friendly staff will be available to guide and discuss these options with you.

Please look at our facebook page, photos, and get ideas for your event.

Please note: **Under no circumstance is any confetti allowed to be used throughout the room for decorations.** This includes confetti filled balloons. There will be a cleaning charge of \$200 added to your final bill if this restriction has been breached.

Duration

The duration of your event will be determined with the function supervisor prior to the night. Please note due to the location of our venue, sound restrictions will apply. **All bar service and music is to cease by 11.30 pm, and guests are to have vacated the premises by 12 am.**

Entertainment

Our Function Room features a dance floor, and the appropriate set up for any type of entertainment. Please feel free to discuss this with our staff, we are happy to guide you with your choices.

We have a Resident DJ that we are happy to recommend, costing applies.

DJ Speaker on stand, for your iPod, laptop or phone to play through, this is \$100.00 to hire.

Projector and screen ready for you to plug your laptop straight into for a photo slide show, is available, this is \$50.00 to hire. (Great for seminars)

Wall mounted TV is included so you can put your USB or laptop straight into for a slide show (if you require the connection lead it is a \$50.00 holder's fee, refunded at the end of the function when returned)

Lolly Bar big oversized glasses for you to fill with your choice of candy \$50.00 to hire or we can fill them for you at a total costing of \$120.00

Bar Service

Our venue reserves the right to refuse beverage service in accordance to the Responsible Service of Alcohol guidelines. Please be aware that if we deem your guests to be intoxicated, we may close your function earlier to keep within current liquor licensing laws.

Responsibility

Although our staff will take the utmost care with all personal goods, gifts and equipment; the Canadian Bay Hotel does not take responsibility for any damage or loss on hotel premises prior to, during, or after your function.

Room Hire Cost

To secure your function date, a \$300.00 fee is required, which covers room hire, security charges and cleaning.

This must be paid within 7 days of your inquiry to secure your date.

This can be paid via cash or credit. All details pertaining to your function (including menu) must be finalised 14 days prior to your function. All additional costs resulting from the night must be paid at the conclusion of your function.

Cancellation ~ please note that the \$300.00 booking fee is non refundable prior to 8 weeks out from your event.

Minimum Spend

There is minimum spend for any function held at our venue. This minimum can spent on Food and Drinks but does not include the Room Hire Cost. For Fridays there is a minimum of \$1800 and for Saturdays, \$2500. If you have any questions about this, please talk to one of our friendly managers.

Security

All functions require the presence of a security guard. A guest list is recommended and will need to be provided and given to security to ensure only guests invited are allowed entry into your function.

Please be aware that we do **NOT** allow 18th Birthday party functions or 21st Birthday party functions.

We are a licenced venue, so please advise guests to bring I.D. with them. Guards and Management have the right to ask for I.D. and the right to refuse service to those who can't provide it.

Management also have the right to refuse entry or escort patrons from the hotel if they display disorderly behaviour.

Damage/Cleaning Fee

If any damage occurs during your event, you are held responsible. Contractors shall be brought in to fix any problems, at your expense; this shall be charged at the contractor's discretion.

If the room requires more than a standard clean due to a significant mess caused by guests or if minor damage is caused during your function, a fee of \$200 will be added to your final bill. **This includes if confetti filled balloons are popped throughout the room.**

Payment is due immediately to Canadian Bay Hotel in such event.

Security Bond

All functions are required to provide a \$500 security bond. This can be paid via cash or credit no later than 48 hours prior to the function. The bond will be refunded within 2 working days after the function date if no damage has occurred.

Children

You are responsible for all children under the age of 18 attending your function. The Canadian Bay Hotel will not be responsible or liable for any damage or injury suffered to, by or in connection with children, including if children leave the function venue or are not properly supervised by responsible adults.

They must be accompanied by a supervising adult at all times.

Please note management reserves the right to refuse entry to individual guests.

FINGERFOOD SELECTION

- Spinach & Fetta Pastries – **40 pieces** **\$100**
- Selections of Mini Quiches – **60 pieces** **\$120**
- Crumbed Calamari Rings served with our house made tartare sauce & fresh lemon - **70 pieces** **\$140**
- Italian Meat Balls w Napoli & parmesan - **50 pieces** (DF) **\$140**
- Mixed platter of Dim Sims, Spring Rolls and Samosas - **150 pieces** (DF) **\$140**
- Sushi served with soy sauce – **48 pieces** (DF, GF, V, VG) **\$100**
- Homemade Sausage Rolls **\$3 per piece**
- Cajun chicken pieces served on a cucumber wheel with Tzatziki sauce (GF) **\$3.50 per piece**
- Arancini balls (V) **\$3.50 per piece**
- Gourmet Homemade Mini Pies **\$4.00 per piece**
- Oven roasted Chicken skewers, Satay or Lemon & Herb – 60 pieces (DF, GF) **\$3 per piece**
- Oven roasted Moroccan marinated Beef skewers (DF,GF) **\$3.50 per piece**
- Crumbed Chicken Tenderloins **\$2.50 per piece**
- Thai Fish Cakes served with a sweet-chilli dipping sauce(GF) **\$4.00 per piece**
- Lemon Pepper Crumbed Mini Fish pieces served with our house made lime aioli **\$3 per piece**
- Mini **Eye Fillet** Burgers with slaw & relish **\$6.50 per piece**
- Mini Beef Pattie Burgers with slaw & relish **\$5.50 per piece**
- Baby Chicken Parmas ~ house made **\$4 per piece**
- Crumbed Australian Prawns, with our house made tartare **\$4 per piece**

(DF) = Dairy free

(GF) = Gluten free

(V) = Vegetarian

(VG) = Vegan friendly

Please ask us for more Vegetarian and Vegan options.

We can also tailor to sit down lunches and dinners. Please talk to one of our friendly managers for more information.

That Little Something Extra...

Sandwiches

We can provide platters of finger club sandwiches.

Available fillings: -Ham, tomato & cheese
 -Chicken & avocado
 -Egg & lettuce

Finger Club Sandwiches

\$3 per piece

Individual Grazing Boxes

Please choose from the following:

- Lemon & Pepper Crumbed Rockling resting on crispy chips, with lemon & house made lime aioli **\$12 per box**
- Spicy Thai Beef Salad - a combination of fresh salad, chilli and tender beef strips **\$14 per box**
- Nuggets and chips for children with sauce **\$10 per box**
- Mushroom risotto (*vegetarian, vegan & gluten free*) **\$14 per box**

Individual Cocktail Platters

- Assorted Cheese Platter – cheese, crackers, apricots, muscatels, grapes, bread **\$10 per person**
- Fruit Platters ~ (seasonal prices, **approx \$70**)
- Antipasto Platters – dips, olives, salami, kabana, fetta, crackers, cold meats, bread **\$15 per person**

BEVERAGE SELECTION

Open Bar

An Open Bar will allow our full wine list to be available, as well as our range of basic and premium spirits, local and imported beers, soft drinks, juice and tea and coffee.

If you prefer this option, we can accommodate payment as:

- Guests pay as they purchase
- You run a drink tab with either a limited or unlimited total or pay at the conclusion of the function.

Select Bar

A Select Bar allows you to choose particular beverage options that best suits your guests and function. Your specific wines, spirits & beers will be available throughout the duration of your function.

As per the full bar option, we can accommodate payment as either:

- Guests pay as they purchase
- You run a drink tab with either a limited or unlimited total or pay at the conclusion of the function.

If you choose to run a tab with either of these options, you can revert to 'pay as you go' once your drink limit has been reached if you so desire. We will alert you when your total is being neared and discuss this option with you at the time.

Please note that prices are subject to change